

Gujarat Vidyapith, Ahmedabad

Department of English

B.A. (English)

Semester I

To Be Effective from Academic Year 2023-24

(2023-24, 2024-25, 2025-26 and 2026-27)

CC 101: Introduction to Literary Studies

Credit: 4

No. of Hours: 60

Internal Evaluation: 40

Semester-End Examination: 60

Objective: This paper aims to familiarize students with different genres of English literature. The paper will acquaint the students with the representative genre through its prominent literary texts.

Learning Outcomes:

After completing the course, the students will have:

1. Awareness of the different genres of English literature.
2. Understanding of different genres of English literature.
3. Critical understanding of the sample text.

Unit No.	Title	Teaching Methodology	Weightage and Duration
1	Introduction to Literature and Literary Studies 1.1 Concept of arts and literature (Fine Arts and Literary Arts) 1.2 Reasons for studying literature 1.3 Ways of studying literature	1. Classroom lectures 2. PPT on Concept of arts and literature 3. YouTube Videos on importance of Literature	25% 13 Hours
2	Nature and Elements of Poetry 2.1 Elements of Poetry 2.2 Forms of poetry: Sonnet, elegy, ode, ballad 2.3 Appreciation of Poetry Four different forms of poems from Indian and English literature: 1. "Shall I Compare thee to A Summer's Day?" By William Shakespeare 2. "In Memory of W.B. Yeats"	1. Classroom lectures 2. PPT on Nature and Elements of Poetry 3. YouTube Videos on Sonnet, elegy, ode, ballad	25% 15 Hours

	by W.H.Auden 3. "Ode to Autumn" by John Keats 4. "During the Wind and Rain" By Thomas Hardy		
3	Prose: Fiction 1.1 Understanding Forms of Fiction: Short Story, Novella, Novel 1.2 The Novel and its socio political significance as an art form 1.3 Sample of short story: "An Astrologer's Day" and "The Evening Gift" by R.K.Narayan	1. Classroom lectures 2. PPT on Forms of Fiction 3. YouTube Videos on Short Story, Novella, Novel	25% 14 Hours
4	Drama 4.1 Understanding Drama; The Nature of Drama (From <i>Drama An Introduction</i> by G J Watson) 4.2 Drama: types and varieties 4.3 Sample of Play: <i>Hayavadana</i> by Girish Karnad	1. Classroom lectures 2. PPT on drama 3. YouTube Videos on <i>Hayavadana</i> by Girish Karnad	25% 18 Hours

Suggested Reading:

Abrams, M.H. and Geoffrey Galt Harpham. *A Glossary of Literary Terms*. New Delhi: Cengage Learning, 2015.

Hudson, W. H. *An Introduction of English Literature*. New Delhi: Robin Books, 2009.

Iyengar, K. R. S. and Prema Nandakumar. *Introduction to the Study of English Literature*. New Delhi: Sterling Publishers Pvt. Ltd. 1998.

Prasad, B. *A Background to the Study of English Literature*. Bombay: Macmillan & Company, 1965.

Rees, R.J. *English Literature: An Introduction for Foreign Readers*. Gurgaon: Macmillan, 2012.

Scot James, R. A. *Making of Literature*. New Delhi: Shree Niwas Publication, 2007.

Unit 1: Introduction to Literature and Literary Studies

Abrams, M.H. and Geoffrey Galt Harpham. *A Glossary of Literary Terms*. New Delhi: Cengage Learning, 2015.

Hudson, W. H. *An Introduction of English Literature*. New Delhi: Robin Books, 2009.

Iyengar, K. R. S. and Prema Nandakumar. *Introduction to the Study of English Literature*. New Delhi: Sterling Publishers Pvt. Ltd. 1998.

Prasad, B. *A Background to the Study of English Literature*. Bombay: Macmillan & Company, 1965.

Rees, R.J. *English Literature: An Introduction for Foreign Readers*. Gurgaon: Macmillan, 2012.

Scot James, R. A. *Making of Literature*. New Delhi: Shree Niwas Publication, 2007.

Internet Resources

Concept of Art and Artist, <https://www.youtube.com/watch?v=KndHrKk9wKQ>

Literature as an Art Form, <https://prezi.com/86tekrrlxwgx/literature-as-an-art-form/>
Introduction to Literature and Literary Studies <https://www.youtube.com/watch?v=Rs2qSfxzYd4>
Introduction to Literature 1 <https://www.youtube.com/watch?v=rseiDyO1-QQ&t=1s>
Why Study Literature? <https://www.youtube.com/watch?v=iX21bKQmtlU>
Why Literature is so Important? <https://www.theodysseyonline.com/7-reasons-why-literature-is-so-important>
Studying Literature <https://www.youtube.com/watch?v=WhtGwWaZtJc>

Unit 2: Nature and Elements of Poetry

Abrams, M.H. and Geoffrey Galt Harpham. *A Glossary of Literary Terms*. New Delhi: Cengage Learning, 2015.
Hudson, W. H. *An Introduction of English Literature*. New Delhi: Robin Books, 2009.
Iyengar, K. R. S. and Prema Nandakumar. *Introduction to the Study of English Literature*. New Delhi: Sterling Publishers Pvt. Ltd. 1998.
Prasad, B. *A Background to the Study of English Literature*. Bombay: Macmillan & Company, 1965.
Rees, R.J. *English Literature: An Introduction for Foreign Readers*. Gurgaon: Macmillan, 2012.
Scot James, R. A. *Making of Literature*. New Delhi: Shree Niwas Publication, 2007.

Unit 3: Prose: Fiction

Abrams, M.H. and Geoffrey Galt Harpham. *A Glossary of Literary Terms*. New Delhi: Cengage Learning, 2015.
Hudson, W. H. *An Introduction of English Literature*. New Delhi: Robin Books, 2009.
Iyengar, K. R. S. and Prema Nandakumar. *Introduction to the Study of English Literature*. New Delhi: Sterling Publishers Pvt. Ltd. 1998.
Narayan R.K. *An Astrologer's Day and other stories*. New Delhi: Alpha Edition. 2020.
Prasad, B. *A Background to the Study of English Literature*. Bombay: Macmillan & Company, 1965.
Rees, R.J. *English Literature: An Introduction for Foreign Readers*. Gurgaon: Macmillan, 2012.
Scot James, R. A. *Making of Literature*. New Delhi: Shree Niwas Publication, 2007.

Unit 4: Drama

Abrams, M.H. and Geoffrey Galt Harpham. *A Glossary of Literary Terms*. New Delhi: Cengage Learning, 2015.
Hudson, W. H. *An Introduction of English Literature*. New Delhi: Robin Books, 2009.
Iyengar, K. R. S. and Prema Nandakumar. *Introduction to the Study of English Literature*. New Delhi: Sterling Publishers Pvt. Ltd. 1998.
Karnad, Girish. *Hayavadana*. New Delhi: OUP, 1997.
Prasad, B. *A Background to the Study of English Literature*. Bombay: Macmillan & Company, 1965.
Rees, R.J. *English Literature: An Introduction for Foreign Readers*. Gurgaon: Macmillan, 2012.
Scot James, R. A. *Making of Literature*. New Delhi: Shree Niwas Publication, 2007.

Internet Resources:

Hayavadana by Girish Karnad, <http://youtu.be/X1tDqysaCyw>
Hayavadana by Girish Karnad, <http://youtu.be/iXPdByYOWpk>

Examination Pattern

Continuous Evaluation: Components

Total Marks: 20

1. Student's Presentation

Marks: 10

- a. Understanding of the subject matter
- b. Command over the language
- c. Confidence
- d. Answering questions

2. Assignment Marks: 10

- a. Understanding of the question
- b. Use of multiple textual material
- c. Grammatical accuracy

Internal Examination Total Marks: 20

Total internal examinations of 20 marks each will be conducted and the higher marks from either of the examinations will be considered.

Semester End Examination Total Marks: 60

This will have equal representation from each unit. Following is a sample from each unit:

Unit 1: Introduction to Literature and Literary Studies

1. One long question of 15 marks with internal options.

For example: What is literature and why do we study literature?

Unit 2: Nature and Elements of Poetry

1. One long question of 15 marks with internal options.

For example: Give definitions of different forms of poetry with suitable examples you have read

OR

2. Two short questions of 7.5 marks each with internal options.

1. For example: Write a short note on "Ode to Autumn" by John Keats.

Unit 3: Prose: Fiction

1. One long question of 15 marks with internal options.

For example: Discuss "An Astrologer's Day" as the critique of the ways of the grown-up people.

Unit 4: Drama

1. One long question of 15 marks with internal options.

For example: Discuss the themes of the play *Hayavadana* in detail.

OR

2. Two short questions of 7.5 marks each with internal options.

For example: Write a short note on Bhagvata.

Gujarat Vidyapith, Ahmedabad

Department of English

B.A. (English)

Semester I

To Be Effective from Academic Year 2023-24

(2023-24, 2024-25, 2025-26 and 2026-27)

Multidisciplinary Course: Literature and Mythology

Credit: 3

No. of Hours: 45

Internal Evaluation: 40

Semester-End Examination: 60

Objective: This paper aims to familiarize students with mythology and its relationship with literature especially English literature. The paper will acquaint the students with the mythology not only from the Indian perspective through prominent literary texts.

Learning Outcomes:

After completing the course, the students will have:

1. Awareness of the Indian mythology and literature.
2. Understanding of Indian mythology from its origin.
3. Critical understanding of the sample text.

Unit No.	Title	Teaching Methodology	Weightage and Duration
1	Introduction to Indian Mythology 1.1 Sources of Indian mythology 1.2 Types of story and its relation to myth 1.3 Myth-making stage and myth-using stage	1. Classroom lectures 2. PPT on Mythology 3. YouTube Videos on Mythology	25% 10 Hours
2	Development of Indian Mythological Studies from Ancient to Modern Times 2.1 Myths in Ancient Times 2.2 Myths in Modern Times 2.3 Contemporary and Postmodern re-visioning of Mythology in Literature	1. Classroom lectures 2. PPT on Vedic Epic and Puranic Mythology 3. YouTube Videos on Vedic Epic and Puranic Mythology, Myths and rituals, Interrelationship between Myths and rituals	25% 12 Hours
3	General Idea of Vedic, Epic and Puranic Mythology 3.1 The basic idea of Vedic Epic and	1. Classroom lectures 2. PPT on Vedic, Epic and Puranic Mythology	25% 13 Hours

	Puranic Mythology 3.2 Myths and rituals 3.3 Interrelationship between Myths and rituals 1. Fire, Rain 2. Stars 3. Supernatural birth 4. Mountains & Rivers 5. Holy places & Festivals	3. YouTube Videos on Vedic, Epic and Puranic Mythology, Interrelationship between Myths and rituals	
4	Symbolism 4.1 Understanding Symbolism 4.2 Role of Symbols in myths 4.3 Symbols related to Sacrifice 4.4 Understanding totems and taboos in tribal myths	1. Classroom lectures 2. PPT on Symbolism 3. YouTube Videos on Symbolism, Role of Symbols in myths, Symbols related to Sacrifice, totems and taboos in tribal myths	25% 10 Hours

Basic Texts:

Pattanaik, Devdutt. *Indian Mythology: Tales, Symbols, and Rituals from the Heart of the Subcontinent*. Rochester: Inner Traditions. 2003.

Chadwick, Charles. *Symbolism*. London: Routledge. 2018.

Suggested Reading:

Bascom, William. A The Forms of Folklore: Prose Narratives@ in *Journal of American Folklore* 78, 1965: 3-20.

Bauman, Richard. A Genre@ in *Folklore, Cultural Performance, and Popular Entertainments: A Communications-Centered Handbook*. Oxford: Oxford University Press, 1991.

Boas, Franz. A Introduction to James Teit,@ *Traditions of the Thompson River Indians of British Columbia. Memoirs of the American Folklore Society*, VI, 1898.

Boas, Franz. *Kwakiutl Culture As Reflected in Mythology* (American Folklore Society Memoirs). Washington, American Folklore Society, 1936.

Dundes, Alan, ed. *Sacred Narrative: Readings in the Theory of Myth*. Berkeley: Univeristy of California Press, 1984.

Erdrich, Louise. *The Antelope Wife: A Novel*. New York: HarperCollins, March 1998.

Eller, Cynthia. *The Myth of the Matriarchal Prehistory: Why an Invented Past Won't Give Women a Future*. Boston: Beacon Press, 2000.

Grimm, Jakob. *Teutonic Mythology*, trans. James Stalllybrass, vol. 3, London: George Bell & Sons, 1882-83 (originally published 1844).

Grimm, Jakob and Wilhelm Grimm. A Prefaces to the First and Second Editions@ of the *Nursery and Household Tales*, in Maria Tatar, *The Hard Facts of the Grimms= Fairy Tales*. Princeton: Princeton University Press, 1987 (originally published 1812-1819): 203-222.

Hansen, William F. *Anthology of Ancient Greek Popular Literature*. Bloomington: Indiana University Press, 1998

Hansen, William F. *Ariadne's Thread: Guide to International Tales Found in Classical Literature*. Ithaca: Cornell University Press, 2002.

- Hansen, William F. & Randall Hansen. *Handbook of Classical Mythology*. ABC Clio, 2002.
- Hymes, Dell. "Folklore's Nature and the Sun's Myth" in *Journal of American Folklore* vol 88, 1975: 345-369.
- Hymes, Dell. *"In vain I tried to tell you": Essays in Native American Ethnopoetics*. Philadelphia: University of Pennsylvania Press, 1981.
- Kingston, Maxine Hong. *The Woman Warrior: Memoirs of a Girlhood among Ghosts*. New York: Vintage International, 1975.
- Leeming, David Adams. *The World of Myth*. New York: Oxford University Press, 1990.
- Lévi-Strauss, Claude. *Myth and Meaning*. New York: Schocken Books, 1995.
- Lévi-Strauss, Claude. *The Naked Man: An Introduction to a Science of Meaning*, vol. 4. New York: Harper and Row, 1971.
- Lévi-Strauss, Claude. *The Raw and the Cooked: Mythologiques Volume 1*, trans. by John and Doreen Weightman. Chicago: The University of Chicago Press, 1969.
- Lévi-Strauss, Claude. *The Savage Mind*. Trans. George Weidenfeld and Nicholson Ltd. Chicago: University of Chicago Press: 1966 (originally published in French 1962).
- Lévi-Strauss, Claude. *Structural Anthropology*. New York: Basic Books, 1963.
- Lévi-Strauss, Claude. AThe Structural Study of Myth,@ in *Myth: A Symposium*, ed. Thomas Sebeok. Bloomington: Indiana University Press, 1974 (originally published 1955): 81-106.
- Malinowski, Bronislaw. *Magic, Science and Religion and Other Essays*. Prospect Heights, Ill: Waveland Press, Inc., 1992.
- McDowell, John. From "Perspectives" on "What is Myth" in *Folklore Forum*, vol. 29, no. 2, 1998.
- Pattanaik, Devdutt. *Indian Mythology: Tales, Symbols, and Rituals from the Heart of the Subcontinent*. Rochester: Inner Traditions. 2003.
- Radin, Paul. AThe Basic Myth of the North American Indians,@ in *Eranos-Jahrbuch: Der Mensch und die Mythische Welt*, Band XVII (1949). Winterthur, Switzerland: Rhein-Verlag Zurich, 1950: 359-419.
- Schrempf, Gregory. *Magical Arrows: The Maori, the Greeks, and the Folklore of the Universe*. Madison: The University of Wisconsin Press, 1992.
- Schrempf, Gregory & William Hansen, *Myth. A New Symposium*. Bloomington, IN: Indiana University Press, 2002.
- Sproul, Barbara C. *Primal Myths: Creating the World*. San Francisco: HarperSanFrancisco, 1979.
- Strenski, Ivan, ed. *Malinowski and the Work of Myth*. Princeton: Princeton University Press, 1992
- Weigle, Marta. *Creation and Procreation: Feminist Reflections on Mythologies of Cosmogony and Parturition*. Philadelphia: University of Pennsylvania Press, 1989.
- Weigle, Marta. *Spiders & Spinsters: Women and Mythology*. Albuquerque: University of New Mexico Press, 1982.

Examination Pattern

Continuous Evaluation: Components

Total Marks: 20

1. Student's Presentation

Marks: 10

a. Understanding of the subject matter

- b. Command over the language
- c. Confidence
- d. Answering questions

2. Assignment Marks: 10

- a. Understanding of the question
- b. Use of multiple textual material
- c. Grammatical accuracy

Internal Examination Total Marks: 20

Total internal examinations of 20 marks each will be conducted and the higher marks from either of the examinations will be considered.

Semester End Examination Total Marks: 60

This will have equal representation from each unit. Following is a sample from each unit:

Unit 1: Introduction to Mythology

- 1. One long question of 15 marks with internal options.

For example: What is mythology? Also discuss myth-making and myth-using stage in detail.

Unit 2: Development of Indian Mythological Studies from Ancient to Modern Times

- 1. One long question of 15 marks with internal options.

For example: Write a detailed note on myths in ancient times.

Unit 3: General Idea of Vedic, Epic and Puranic Mythology

- 1. One long question of 15 marks with internal options.

For example: Discuss interrelationship between myth and ritual with the examples you have studied.

Unit 4: Symbolism

- 1. One long question of 15 marks with internal options.

For example: Discuss the symbols related to sacrifice in detail.

Gujarat Vidyapith, Ahmedabad

Department of English

B.A., and B.R.S.

Semester I

AEC 101: Compulsory English

To Be Effective from 2023-24

Credit: 2

No. of Hours: 30

Internal Evaluation: 40

Semester-End Examination: 60

Objectives: The paper aims to develop reading and comprehension ability of the students. It also aims to enable students to identify grammatical categories as used in a text and make them to use it on their own in small writing passages.

Learning Outcomes:

1. Comprehensive understanding of texts and passages
2. Understanding of different vocabularies, sentence structures and one-word substitute
3. Students will understand the prescribed grammatical categories

Unit No.	Title	Teaching Methodology	Weightage and Duration
1	Unit 1: Reading and Comprehension 1.1 A Chat with Mrs. Smiles by W.R.Lee 1.2 A Snake in the Grass by R.K. Narayan	1. Classroom lectures 2. Slide Show on analyzing text 3. PPT on Story Teaching 4. You Tube Videos on using different dictionaries and finding their pronunciation	40% 10 Hours
2	Unit 2: Grammatical Categories 2.1 Articles 2.2 Introduction to Parts of Speech 2.3 Verbs 2.4 Concords	1. Classroom lectures 2. PPT on Articles, Different Exercises, Parts of Speech, Subject-Verb Agreement 3. You Tube Videos on learning articles, Parts of Speech, Subject-verb Concord etc.,	40% 14 Hours
3	Unit 3: Writing Skills	1. Classroom lectures	20%

	<p>This unit will focus on writing simple descriptive passages. The faculty will provide points for writing passages.</p> <ol style="list-style-type: none"> 1. Last Day in School 2. First Week in the University 3. My School Tour 	<ol style="list-style-type: none"> 2. PPT on types of essays 3. You Tube Videos on jotting down different essays, types of essays and the difference between essay and paragraph 	06 Hours
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References:

Alexander, L.G. 1990 . *Longman English Grammar Practice for Intermediate Students*.

Longman Group (Ltd.), UK, p. 110.

Azar, B. S. 1992. *Fundamentals of English Grammar*. 2nd ed. New York: Pearson ESL. ISBN: 0-13-338278-8. [Workbook: ISBN 0-13-347097-0, Teacher's guide: ISBN 0-13-347105-5, Answer key: ISBN 0-13-338534-5]

Azar, B. S. 1996. *Basic English grammar*. 2nd ed. New York: Pearson ESL. ISBN: 0-13-368317-6. [Teacher's guide: ISBN 0-13-368325-7, Answer key: ISBN 0-13-518119-4]

Azar, B. S. 1998. *Understanding and using English grammar*. 2nd ed. New York: Pearson ESL. ISBN: 0-13-943614-6. [Workbook: ISBN 0-13- 952839-3, Teacher's guide: ISBN 0-13-928565-2, Answer keys: ISBN 0-13-932898-X and 0-13946393-3]

Greenbaum, S. and R. Quirk. 1990. *A student's grammar of the English language*. New York: Longman. ISBN: 0-582-05971-2.

Thaker P.K. and others. Ed. 1997. *Developing English Skills*. New Delhi: OUP

Wren, P. C. and H. Martin. *High School English Grammar and Composition*. (Gujarati). Trans. Dr. Usha Upadhyay and Jegeesha Upadhyay. New Delhi: S. Chand, 2013.

Gujarat Vidyapith, Ahmedabad

Department of English

B.A. (English)

Semester II

To Be Effective from Academic Year 2023-24

(2023-24, 2024-25, 2025-26 and 2026-27)

CC 201: English Language and Communication

Credit: 4

No. of Hours: 60

Internal Evaluation: 40

Semester-End Examination: 60

Objective: This paper aims to familiarize students with English language and communication skills. It will lead the students to enhance the writing skills in professional contexts and also develop their English speaking skills for different purposes.

Learning Outcomes:

After completing the course, the students will have:

1. Students are sensitized to the effective use of language
2. Students are familiarized with the idea of communication.
3. Students are familiarized with the idea of writing for different purposes.
4. Students are familiarized with the spoken communication for different purposes.

Unit No.	Title	Teaching Methodology	Weightage and Duration
1	Effective Use of Language 1.1 English as the International Language 1.2 Using English in Indian Context 1.3 Four skills of Language: LSRW 1.4 Characteristics of Good Writing	1. Classroom lectures 2. PPT on LSRW 3. YouTube Videos on LSRW and Characteristics of Good Writing	25% 15 Hours
2	Basic structure of Communication 2.1 Understanding Communication skills 2.2 Process of Communication 2.3 Types of Communication (Oral/written Non verbal)	1. Classroom lectures 2. PPT on Process and types of communication 3. YouTube Videos on types of communication	25% 15 Hours
3	Letter Writing 3.1 Structure of formal Letters 3.2 Official Letters & Reports	1. Classroom lectures 2. PPT on letter writing 3. YouTube Videos on different	25% 15 Hours

	3.3 Job Application Letters with CV 3.4 Email Drafting	types of letters	
4	Spoken Communication 4.1 Delivering Speech on specific topic 4.2 Making Presentations 4.3 Debating 4.4 Interviews	1. Classroom lectures 2. PPT on spoken communication 3. YouTube Videos on spoken communication	25% 15 Hours

Recommended Texts:

1. Bellare, Nirmala. *Reading Strategies*. Vols. 1 and 2. New Delhi. Oxford University Press, 1998.
2. Bhasker, W. W. S & Prabhu, N. S.: *English through Reading*, Vols. 1 and 2. Macmillan, 1975.
3. Blass, Laurie, Kathy Block and Hannah Friesan. *Creating Meaning*. Oxford: OUP, 2007.
4. Brown, Ralph: *Making Business Writing Happen: A Simple and Effective Guide to Writing Well*. Sydney: Allen and Unwin, 2004.
5. Buscemi, Santi and Charlotte Smith, *75 Readings Plus*. Second Edition New York: McGraw-Hill, 1994.
6. Doff, Adrian and Christopher Jones. *Language in Use (Intermediate and Upper Intermediate)*. Cambridge: CUP, 2004.
7. Doughty, P. P., Thornton, J. G, *Language in Use*. London: Edward Arnold, 1973.
8. Freeman, Sarah: *Written Communication*. New Delhi: Orient Longman, 1977.
9. Glendinning, Eric H. and Beverley Holmstrom. Second edition. *Study Reading: A Course in Reading Skills for Academic Purposes*. Cambridge: CUP, 2004
10. Grellet, F. *Developing Reading Skills*, Cambridge: Cambridge University Press, 1981.
11. Hamp-Lyons, Liz and Ben Heasley. Second edition. *Study Writing: A Course in Writing Skills for Academic Purposes*. Cambridge: CUP, 2006
12. Jakeman, Vanessa and Clare McDowell. *Cambridge Practice Test for IELTS 1*. Cambridge: CUP, 1996.
13. Maley, Alan and Alan Duff. Second Edition. *Drama Techniques in Language Learning*. Cambridge: CUP, 1983.
14. Mohan Krishna & Banerji, Meera: *Developing Communication Skills*. New Delhi: Macmillan India, 1990.
15. Mohan Krishna & Singh, N. P. *Speaking English Effectively*. New Delhi: Macmillan India, 1995.
16. Narayanaswami, V. R. *Organised Writing*, Book 2. New Delhi: Orient Longman.
17. *Reading & Thinking in English*, Four volumes, (vol. 1 for the lowest level, vol. 4 for the highest level). The British Council Oxford University Press, 1979-1981.
18. Sasikumar, V., Kiranmai Dutt and Geetha Rajeevan. *A Course in Listening and Speaking I & II*. New Delhi: Foundation Books, Cambridge House, 2006.
19. Savage, Alice, et al. *Effective Academic Writing*. Oxford: OUP, 2005.
20. Widdowson, H. G.: *English in Focus. English for Social Sciences*. Oxford University Press.

Webliography:

- 1) <http://www.onestopenglish.com>
- 2) www.britishcouncil.org/learning-learn-english.htm
- 3) <http://www.teachingenglish.org.uk>
- 4) <http://www.usingenglish.com?>

- 5) Technical writing PDF (David McMurrey)
- 6) <http://www.bbc.co.uk/>
- 7) <http://www.pearsoned.co.uk/AboutUs/ELT/>
- 8) <http://www.howisay.com/>
- 9) <http://www.thefreedictionary.com/>

Unit Wise Essential Reading List

Unit 1: Effective Use of Language

Doff, Adrian and Christopher Jones .*Language in Use (Intermediate and Upper Intermediate)*. Cambridge: CUP, 2004.

Doughty, P. P., Thornton, J. G, *Language in Use*. London: Edward Arrol, 1973.

Mohan Krishna & Banerji, Meera: *Developing Communication Skills*. New Delhi: Macmillan India, 1990.

Sasikumar, V., Kiranmai Dutt and Geetha Rajeevan. *A Course in Listening and Speaking I & II*. New Delhi: Foundation Books, Cambridge House, 2006.

Savage, Alice, et al. *Effective Academic Writing*. Oxford: OUP, 2005.

Widdowson, H. G.: *English in Focus. English for Social Sciences*. Oxford University Press.

Unit 2: Basic structure of Communication

Doff, Adrian and Christopher Jones .*Language in Use (Intermediate and Upper Intermediate)*. Cambridge: CUP, 2004.

Doughty, P. P., Thornton, J. G, *Language in Use*. London: Edward Arrol, 1973.

Mohan Krishna & Banerji, Meera: *Developing Communication Skills*. New Delhi: Macmillan India, 1990.

Sasikumar, V., Kiranmai Dutt and Geetha Rajeevan. *A Course in Listening and Speaking I & II*. New Delhi: Foundation Books, Cambridge House, 2006.

Savage, Alice, et al. *Effective Academic Writing*. Oxford: OUP, 2005.

Widdowson, H. G.: *English in Focus. English for Social Sciences*. Oxford University Press.

Unit 3: Letter Writing

Brown, Ralph: *Making Business Writing Happen: A Simple and Effective Guide to Writing Well*. Sydney: Allen and Unwin, 2004.

Freeman, Sarah: *Written Communication*. New Delhi: Orient Longman, 1977.

Hamp-Lyons, Liz and Ben Heasley. Second edition. *Study Writing: A Course in Writing Skills for Academic Purposes*. Cambridge: CUP, 2006

Narayanaswami, V. R. *Organised Writing*, Book 2. New Delhi: Orient Longman.

Savage, Alice, et al. *Effective Academic Writing*. Oxford: OUP, 2005.

Widdowson, H. G.: *English in Focus. English for Social Sciences*. Oxford University Press.

Unit 4: Spoken Communication

Mohan Krishna & Banerji, Meera: *Developing Communication Skills*. New Delhi: Macmillan India, 1990.

Mohan Krishna & Singh, N. P. *Speaking English Effectively*. New Delhi: Macmillan India, 1995.

Narayanaswami, V. R. *Organised Writing*, Book 2. New Delhi: Orient Longman.

Reading & Thinking in English, Four volumes, (vol. 1 for the lowest level, vol. 4 for the highest level). The British Council Oxford University Press, 1979-1981.

Sasikumar, V., Kiranmai Dutt and Geetha Rajeevan. *A Course in Listening and Speaking I & II*. New Delhi: Foundation Books, Cambridge House, 2006.

Savage, Alice, et al. *Effective Academic Writing*. Oxford: OUP, 2005.

Widdowson, H. G.: *English in Focus. English for Social Sciences*. Oxford University Press.

Examination Pattern

Continuous Evaluation:

Total Marks: 20

Components

1. Student's Presentation from all units

Marks: 10

a. Understanding of the subject matter

b. Command over the language

c. Confidence

d. Answering questions

2. Assignment

Marks: 10

a. Understanding of the question

b. Use of multiple textual materials

c. Grammatical accuracy

Internal Examination

Total Marks: 20

Total internal examinations of 20 marks each will be conducted and the higher marks from either of the examinations will be considered.

Semester End Examination

Total Marks: 60

This will have equal representation from each unit. Following is a sample from each unit:

Unit 1: Effective Use of Language

1. One long question of 15 marks with internal options.

For example: Write a note on effective use of English in Indian context.

OR

Explain four skills LSRW in detail.

Unit 2: Basic structure of Communication

1. One long question of 15 marks with internal options.

For example: Explain types of communication with examples.

OR

2. Write a note on process of communication.

Unit 3: Letter Writing

1. One long question of 15 marks with internal options.

For example: Write a job application letter with CV.

OR

2. Two short questions of 7.5 each with internal options
For example: Write a short note on structure of formal letters.

Unit 4: Spoken Communication

1. One long question of 15 marks with internal options.

For example: Write a note on importance of spoken communication in making presentations.

OR

2. Three short questions of 5 marks each with internal options

For example: Write a short on key features of debate.